

Mentoring and Supervision

Students will be allocated a mentor - who is a current graduate - for the duration of the programme. The responsibility of a Mentor is:

- Making sure the individuals are settling into the programme and making the most of the opportunities that the programme offers them
- Aiming to create a 'home away from home' and acting as both a responsible adult and as a mentor to the participant throughout their time on the programme
- Trying to maximise the well-being of these students for the duration of the programme
- Being the first and foremost point of contact for the participants
- Aligning with Counselor

Mentor will not always be physically present, but most of the time "on call".

The Mentor will be supervised by the Varekai Summer School team. If students have any concerns about their mentor, they will be able to talk to Programme manager to resolve any issues.

Next to the mentor, there will be a Supervisor or Counselor

The *role of the Supervisor* is all about creating a safe and caring climate and culture in which we prepare, engage, educate, empower and inspire all learners in partnership with their surrounding community on the Program.

Responsibilities are:

Create a motivating Classroom Environment

- Manage classroom procedures
- Organize physical space
- Create an environment of respect and rapport*
- Establish a culture for learning*
- Manage student behavior*

It also includes Instructional Interaction and Student Learning Assessment.

Students will be supervised during the day by this Supervisor. During the evening and on weekends, the students take their own responsibility. During the day, students must remain with their Supervisor (who can occasionally delegate – when he is absent – temporarily the role to the mentor) throughout the programme, including mealtimes, unless otherwise specified.

At specified times students are relieved of supervision. This is standard before 9.00 Hrs and after 17.30 during week days and 24/24 during weekend days. Students will be expected to sign in and out in accordance with specific procedures.

Exceptionally, even during these specified times (and again at the discretion of Summer School staff), **students may be expected to remain with the other students and their Supervisor** and should not make separate arrangements during the summer school with friends from the programme, or external friends and family.

In this case, these arrangements will not be approved by the Summer School Team and will be treated as a breach of the Behaviour and Learning Agreement.